

LINDSBORG CITY COUNCIL
Lindsborg City Hall
February 19, 2024–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Corey Peterson, Rebecca Van Der Wege, Kirsten Bruce, Blaine Heble, Joshua Swanson, Tanner Corwin, John Presley, Andrew Smith

MEMBERS ABSENT:

OTHERS PRESENT: Kristi Northcutt, Roxie Sjogren, Chris Lindholm, Milton Collins, David Hay, Lauren Doak, Noah Flores, Marcus Petty, Chief Davis, Holly Lofton, Thomas Massa, Chase Ellis, Delwin Koons, Fire Chief Matt Clark

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

Mayor Shultz recognized that this evening was Councilmember Van Der Wege's birthday and three days ago was City Administrator Kristi Northcutt's birthday.

Mayor Shultz commented that what makes Lindsborg special is the number of people that are willing to serve the community as a member of the boards and commissions. He asked that everyone consider recommending the opportunity to serve to friends. If anyone is interested, they can complete the interest form found on the City's website.

CONSENT AGENDA

Councilmember Andrew Smith moved to approve the minutes from the February 5, 2024, regular Council meeting, Payroll Ordinance 5469, and Purchase Order Ordinance 5470. Motion seconded by Councilmember Kirsten Bruce and passed 8-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

There were no committee reports.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Tree List-Ordinance No. 5471

The Tree Board voted to revise the City of Lindsborg official street tree list. Changes have been made to benefit the urban forest. The following reasons were cited for the change:

- Some species were removed and replaced with others to add diversity in species.

- Golden raintree species are being removed because of invasiveness.
- The “small tree” list is being increased for better selection for the tree cost share program.
- Hybrid Elms are being added to deter Dutch Elm Disease.

Trees being removed include:

Golden Raintree and Lacebark Elm from the large tree list.

Trees being added:

Paperbark Maple, Dogwood, Tree Lilac, Cherry, Hornbeam, Hybrid American Elms, and Hickory.

With the City Council’s approval of this list, the Lindsborg City Code, Article III, Section 48-103 TREES AND SHRUBS will be amended by Ordinance No. 5471.

Councilmember Joshua Swanson moved to accept the Tree Board’s revised official street tree list and corresponding amendment of Article III Section 48-103 of the Lindsborg City Code by Ordinance No. 5471. Seconded by Councilmember John Presley and passed 8-0 by roll call vote.

Well Maintenance

The three primary water wells for the City of Lindsborg went into service in 1996. Those wells have been serving Lindsborg and providing the community with a reliable source of water for almost 28 years now. Throughout the years, the wells have been cleaned and treated by water department personnel a couple of times but not at the level of what a well contractor can do. Over time, the intake screens can become built up with mineral deposits, screen corrosion, microscopic growth and sediment. After 28 years of service, the wells most likely have some amount of build-up on the intake screens, and a thorough cleaning and inspection would be advantageous. The cleaning will help to remove any build-up and restrictions which will help the well perform more effectively and a video inspection of the well will provide a visual verification of the condition of not only the intake screen but the well casing itself.

Before any work is done, the contractor would run numerous tests to assess how the well is currently performing. This would include gathering data from the motor drives, static well levels, draw-down levels, and specific capacities. This data will then be used as a baseline to evaluate how much improvement the cleaning process provides as well as setting the baseline for future testing. Once the cleaning process and video inspection are complete and the well is returned to service, the contractor will then go back and run the tests again to quantify any improvement.

Staff talked to several different contractors about doing maintenance on the wells. Quotes were requested from Sargent Drilling (Salina), Layne Christensen Company (Wichita), and Clarke Well & Equipment (Great Bend).

- Sargent Drilling Quote: \$42,300 for all three wells
- Clarke Well & Equip. Quote: \$49,662 for all three wells
- Layne Christensen Quote: \$83,799 for all three wells

Councilmember Andrew Smith moved to approve the quote from Sargent Drilling for the cleaning, inspection, and disinfection of Lindsborg’s three municipal water wells for \$42,300. Seconded by Councilmember Tanner Corwin and passed 8-0 by roll call vote.

Streets Maintenance

The chip sealing of asphalt streets is a maintenance process where hot asphalt emulsion is sprayed onto a street followed by the application of small rocks (chip). A pneumatic roller is then rolled over the street to help bed the rock into the emulsion and after allowing the emulsion to cool and set up, a sweeper goes over the street to

sweep up the excess loose rock. The process of chip-sealing of streets is done for the same reason as crack sealing and mastic repairs, to help seal out moisture. Moisture that makes its way into the base and subgrade of a street is the cause of most street failures. The process of chip-sealing streets helps to fill small cracks and flaws and seal the surface of the street. This seal helps prevent moisture from infiltrating through the surface course of the paving to help prolong the life of the street.

Lindsborg has approximately 184,000 square yards of streets that are on the chip seal list. This year 49,000 square yard are scheduled to be chip sealed after the street department has done mastic repair and crack sealing.

A Request for Proposal (RFP) was sent out to three separate contractors: Circle C Paving, APAC-Kansas, and Baily's Asphalt. Circle C Paving and APAC-Kansas each returned proposals. There was no contact from Baily's Asphalt. Circle C Paving has been the lowest bidder and has done the chip seal in Lindsborg since 2016, and their crews have done good work. This year, the proposal from APAC-Kansas was \$2,888.32 lower than Circle C Paving.

- Circle C Paving: \$144,620.80
- APAC-Kansas: \$141,732.48

Councilmember Kirsten Bruce moved to approve the proposal from APAC-Kansas to chip-seal 49,024 square yards of streets for \$141,732.48. Seconded by Councilmember Andrew Smith and passed 8-0 by roll call vote.

Fire Truck Acquisition

For at least the past five years, Public Safety has consistently projected the need to procure a replacement pumper fire truck for an aging fire truck (#302) through its Capital Improvement Project budget. The Lindsborg Fire Department currently operates with two city fire trucks in its fleet: unit 302, a 1993 pumper fire truck manufactured by Pierce Manufacturing, and unit 301, a 2006 Spartan pumper fire truck.

The National Fire Protection Association (NFPA) recommends replacing fire trucks after 15 years. However, as Lindsborg operates with a volunteer fire force and experiences a lower volume of fire calls compared to a full-time department, we have managed to extend the life expectancy of unit 302 beyond the recommended time frame.

Unit 302, now over 30 years old, is exhibiting significant issues. While a mechanic has kept the truck operational thus far, the age of the apparatus and the challenges in sourcing parts are making repairs increasingly difficult. Unfortunately, refurbishment or repair options are limited, as companies consulted by our Fire Chief have expressed concerns about guaranteeing compliance with NFPA standards after the repairs are done.

Following inspection, staff determined that unit 302 has reached its life expectancy and needs to be replaced. Multiple fire truck vendors were contacted, and three bids were received to replace unit 302 with a truck of similar design and capacity. The bids are:

- **Rosenbauer Firefighting Technology:** \$610,994 with an estimated delivery time of 545 days. If \$286,995 is received upon completion of the chassis, a discount of \$11,009 is applied.
- **Weis Fire & Safety:** \$700,000-\$725,000 with an estimated delivery time of 820 calendar days.
- **Conrad Fire Equipment:** \$846,270.94 with an estimated delivery time of 10 months

Finance Director David Hay explored funding lease-purchase options from several local banks. He initiated a bid request that resulted in the following:

- **First Bank Kansas:** 6.25% with no money down and 6% on all other down payments. There are no fees, and this is based on a 10-year lease purchase.
- **People's Bank & Trust:** 6.65% for 10-year lease purchase; customer pays all fees.
- **Bank of Tescott and Farmers State Bank:** No bids were received.

Councilmember Rebecca Van Der Wege moved to approve the purchase of a pumper fire truck from Rosenbauer Firefighting Technology in the amount of \$610,994.00 with lease purchase funding from First Bank Kansas, including a \$100,000 down payment from the Equipment Reserve Fund. Seconded by Councilmember John Presley and passed 8-0 by roll call vote.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,
Roxie Sjogren, CMC
City Clerk